

Procédure d'acceptation des candidatures

Candidature
Acceptance
Procedure

XXIIes Jeux Olympiques d'hiver 2014

XXII Olympic Winter Games 2014





Table of Contents

Table of Contents	2
I. Global Reference Data	4
II. Related Documents	5
III. Information Roadmap.....	7
IV. IOC Olympic Games Study	10
V. Technical presentation.....	14
VI. Specific glossary	15
VII. Icons	16

PART 1 → Candidature Acceptance Procedure.....17

1.1 → Introduction	19
1.2 → Extract from the Olympic Charter.....	21
1.3 → Phase I – Bid process	25
1.3.1 Definitions	26
1.3.2 Deadlines	27
1.3.3 Signature of Candidature Acceptance Procedure	28
1.3.4 Assessment and acceptance of applications.....	29
1.3.5 Payment of candidature acceptance fee	30
1.3.6 IOC services provided to Applicant Cities.....	31
1.3.7 Applicant City logo	32
1.4 → IOC Code of Ethics.....	33
1.5 → Rules of conduct applicable to all cities wishing to organise the Olympic Games.....	37

PART 2 → IOC Questionnaire 49

I → Motivation, concept and public opinion.....	53
II → Political support	57
III → Finance.....	61

Continued on next page



Table of Contents, Continued

IV → Venues	65
Charts 1.1 to 1.4 - Competition venues.....	70
Appendix A - Olympic programme	73
V → Accommodation	75
Charts 2 A and B - Accommodation.....	78
VI → Transport	81
Chart 3 - Existing, planned and additional transport infrastructure.....	81
Chart 4 - Distances and journey times in 2005	81
VII → Security	81
VIII → General conditions and experience.....	81
Charts 5.1 to 5.3 - Meteorology.....	81
PART 3 → Instructions.....	81
3.1 → Application File instructions.....	81
3.1.1 General presentation and layout.....	81
3.1.2 Maps	81
3.1.3 CD ROM instructions.....	81
3.3 → Checklist	81



I. Global Reference Data

Name 2014 Candidature Acceptance Procedure and Questionnaire

Date 2005

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II. Related Documents

List

Here is a list of all documents linked to the bid process:

Olympic Charter

Host City Contract

Technical Manuals

- Technical Manual on Venues – Design Standards for Competition Venues
- Technical Manual on IF Requirements
- Technical Manual on Paralympic Games
- Technical Manual on Olympic Village
- Technical Manual on Accommodation
- Technical Manual on Media – Written and Photographic Press
- Technical Manual on Media – Broadcasting
- Technical Manual on Other Olympic Games Matters
- Technical Manual on Workforce
- Accreditation and Entries at the Olympic Games – Users’ guide
- Technical Manual on Hospitality
- Technical Manual on Transport
- Technical Manual on Brand Protection
- Technical Manual on Protocol
- Technical Manual on Ticketing
- Technical Manual on Medical Services
- Technical Manual on Communications
- Technical Manual on Language Services
- Technical Manual on Ceremonies
- Technical Manual on Sport
- Technical Manual on Planning, Coordination and Management of the Olympic Games
- Technical Manual on the Organisation of the Election of the IOC Athletes’ Commission
- Technical Manual on Organising Meetings

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II. Related Documents, Continued

List (continued)

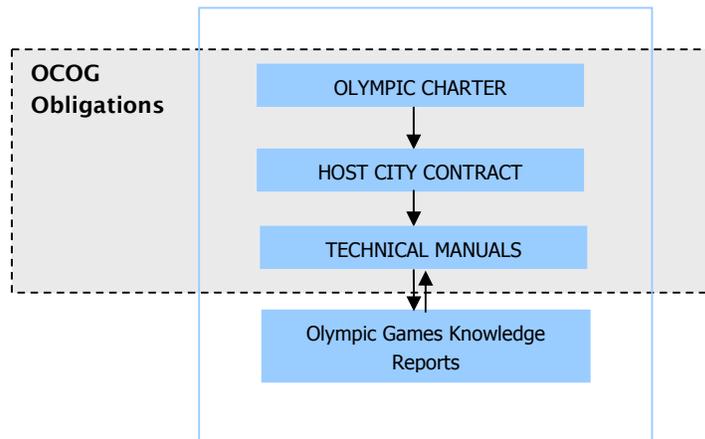
Other documents

- 2014 Information CD ROM
- Official Core Terminology on Olympic and Paralympic Games
- Olympic Games Study Commission Report
- IOC Graphic Standards / Pictograms



III. Information Roadmap

Presentation The diagram below illustrates the “information road map” and the position of the Technical Manuals within the context of other related documents. Each of the documents is described in more detail on the following pages.



Introduction The aim of this chapter is to explain how the Technical Manuals fit into the general context of the various IOC guidelines and supporting documents. The Technical Manuals are part of an information chain that needs to be clearly understood by all Games organisers including OCOGs, government entities, and partners, as well as by bidding cities. This will enable them to understand their obligations and distinguish them from the recommendations and advice provided through the Olympic Games Knowledge Programme.

Continued on next page



III. Information Roadmap, Continued

Olympic Charter (OC) The Olympic Charter governs the organisation and operation of the Olympic Movement, and stipulates the conditions for the celebration of the Olympic Games. It is the codification of the:

- Fundamental Principles
- Rules
- Bye-laws

as adopted by the IOC. Thus, the Olympic Charter represents the permanent fundamental reference document for all parties of the Olympic Movement. It can only be modified with the approval of the IOC Session. The Olympic Charter is updated periodically and therefore, the only applicable version is the most current version.

Host City Contract (HCC) The Host City Contract sets out the legal, commercial, and financial rights and obligations of the IOC, the host city and the NOC of the host country in relation to the Olympic Games. The Host City Contract represents the written agreement entered into between the:

- IOC, on the one hand
- Host city and NOC of the host country, on the other hand

In case of any conflict between the provisions of the Host City Contract and the Olympic Charter, the provision of the Host City Contract shall take precedence.

The Host City Contract is signed by the IOC, the host city and the NOC of the host country immediately following the announcement by the IOC of the host city elected to host the Olympic and Paralympic Games. As such, the Host City Contract is specific to each edition of the Olympic Games, and may vary from Games to Games due to changes and modifications.

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III. Information Roadmap, Continued

Technical Manuals

The Technical Manuals annexed to the Host City Contract form an integral part thereof. They contain the following information regarding a given subject/theme of Olympic Games organisation:

- Detailed technical obligations
- Planning information
- Procedures and processes
- Proven practices

Thus, they provide the technical requirements and information for the implementation of the key functions by the OCOGs and their partners. The IOC may amend the Technical Manuals and update them as necessary to include the most recent and relevant information for the Games organisers. Therefore, the only applicable version of any Technical Manual is the most current version.

Olympic Games Knowledge Reports (Formerly called "TOK Guides")

The Olympic Games Knowledge Reports* represent a description of practices and experiences from previous Games organisers, referring to a given local host city context and environment.

The reports contain:

- Technical and organisational information from the OCOG's point of view referring to a given edition of the Olympic Games. This can include practice examples, scale and scope data, as well as information on resources, planning, strategy and operations.

They do not contain:

- Legal obligations
- IOC recommendations

Once edited after each edition of the Olympic Games, the Olympic Games Knowledge Reports are no longer modified. For this reason, there is one version of reports that is specific to each edition of the Olympic Games.

** These reports are part of the Olympic Games Knowledge Programme put in place by the IOC to facilitate the transfer of Olympic Games Knowledge and assist in the exchange of information from one Olympic Games to the next. The programme comprises several components (written information, workshops etc.) and features the Olympic Games Knowledge Reports as one of its key elements. These reports can be found on the Olympic Games Knowledge Extranet.*



IV. Olympic Games Study

Introduction This chapter provides an introduction to the work undertaken by the IOC that directly impacts Games preparation, operations, and long-term sustainability. Therefore, it is crucial for the reader of this manual to understand the general context and philosophy of the IOC, which will help adopt the mindset of cost consciousness and continuing improvement introduced by the IOC. Detailed technical recommendations from Olympic Games Study have been incorporated directly in the manual-specific content.

Games Study Commission The Olympic Games Study Commission was established by IOC President Jacques Rogge to analyse the current scale and scope of the Olympic Games and the Olympic Winter Games. The Commission's mandate was to propose solutions to manage the inherent size, complexity and cost of staging the Olympic Games in the future, and to assess how the Games can be made more streamlined and efficient.

The decision to undertake this work recognises the IOC's desire to maintain the position of the Games as the most important sporting event in the world while, at the same time, balancing the need to keep the impacts associated with Games organisation under reasonable control. In particular, the IOC addressed measures to ensure that Games Host Cities do not incur greater expenses than are necessary for the proper organisation of the Games.

The IOC ensured that proposed measures should not undermine the universal appeal of the Games, nor compromise the conditions which allow athletes to achieve their best sporting performance, and which allow the media to transmit the unique atmosphere and celebration of the Games to the world.

The Commission presented its complete report to the IOC Session in Prague in July 2003. At this meeting, the general principles and detailed recommendations were adopted as well as the calendar of dates for the implementation of these recommendations.

The IOC Olympic Games Department owns the task of managing the detailed implementation of all recommendations. The objective is to integrate the recommendations and principles of the study into the general IOC guidelines and Games management processes, so that future Games organisers will automatically work from this basis. At the same time, it is key that the organisers understand and adopt its general philosophy and guiding principles.

Continued on next page



IV. Olympic Games Study, Continued

Main Recommendations of Games Study Report

The Olympic Games Study report lists 117 detailed practical recommendations, which have been structured according to five major themes. Please note that the detailed recommendations have been incorporated in relevant parts of the Technical Manuals. Detailed information can be found in the complete report; however, the following represents a general explanation of the five major themes:

1. Games Format

The IOC should re-affirm the following Olympic Charter principles:

- The Olympic Games are awarded to a single Host City
- The duration of competitions shall not exceed 16 days
- Only sports practised on snow and ice may be considered as winter sports

2. Venues & Facilities

Minimise the costs and maximise the use of competition, non-competition and training venues and guarantee an efficient usage in terms of time, space and services, while taking into consideration the needs of the Olympic Family.

3. Games Management

Recognising the fact that the Games are evolving, the IOC should clearly define its role and responsibilities within the Olympic Movement vis-à-vis all involved parties with the objective of improving Games governance. The OCOG should adopt more effective business processes with the objective of creating a more efficient and coordinated Games management through work practices that maximise all resources.

4. Number of Accredited Persons

The IOC should establish appropriate guidelines and find ways of containing (and ideally decreasing) the overall number of accredited persons on the occasion of the Games. The focus should be on groups that have experienced the most dramatic increases, those that have more flexible rules and those that do not have any maximum numbers.

5. Service Levels

Stop the ever increasing "benchmark inflation" that arises from comparisons of services provided at past Games or other major events. Service levels should be of a reasonable standard and be adapted to each client groups' real needs. Acceptable risk levels must also be addressed with some key stakeholders.

Continued on next page



IV. Olympic Games Study, Continued

Games Debriefing & Post-Games Analysis

Games Debriefing

Following every edition of the Games, a formal debriefing is conducted with the participation of the following:

- IOC
- OCOG having just organised the Games
- OCOG to organise the subsequent edition of the Games in four years time

The debriefing takes place within months immediately following the Games, and in the city of the next OCOG. At this time, a high-level analysis is conducted on the strategy, planning and operations of that specific edition of the Games, with the intention of passing on key conclusions and recommendations for the next organisers to improve the delivery of the Games.

Post-Games Analysis

Based on the various analysis, reports, and observation of each Games edition, the IOC gathers all relevant information and presents a final summary report. Within this report, the IOC proposes the major policy changes and key actions necessary to implement improvements for future Games. Following the necessary approval, these key conclusions are adopted and integrated into the IOC guidelines, forming the framework for future Games organisers.

Olympic Games Global Impact (OGGI)

In recognising the importance of sustainable development and social responsibility, the IOC launched the OGGI project with the objective to:

- Measure the global impact of the Olympic Games
- Create a comparable benchmark across all future Games editions
- Help bidding cities and future organisers identify potential legacies to maximise the Games' benefits

OGGI takes into account the specificities of each Games and related host city context, and covers economic, social and environmental dimensions. The main OGGI report forms part of the Official Report to be produced by the OCOG after each Games, and therefore is an official requirement to be fulfilled by each Host City.

The OGGI project allows for the IOC to measure the long-term implications of Games organisation, in order to analyse the global impact of the Games on a given host city. Based on the findings, the IOC integrates the appropriate changes to maintain the long-term viability and success for the Games in keeping with the ideals of the Olympic Movement.

Continued on next page



IV. Olympic Games Study, Continued

Key Messages

- As a responsible organisation, the IOC wants to ensure that host cities and residents are left with the best possible legacy in terms of venues, infrastructure, environment, expertise and experience.
- Bigger does not necessarily mean better and higher expenditure does not necessarily guarantee the quality of the Games. The IOC made clear that excessive or unjustified costs and infrastructure could even be counterproductive.
- Games Study should involve the commitment and participation of all Olympic stakeholders, as the improvements will ultimately be to their benefit as well. The notions of "teamwork" and striving for the same goal are key in this context.
- It has to be ensured that the underlying philosophy and conclusions with regard to the size and complexity of the Olympic Games are widespread, understood, and properly assimilated within the Olympic Movement and beyond.
- No single recommendation can provide a solution, but the sum is reflective of an attitude and mindset that should be adopted by all parties of the Olympic Movement.
- Underpinning this approach, the IOC has strengthened its support and collaboration with the Games organisers through, for example, enhanced Games management processes, and a strong transfer of knowledge programme to provide assistance and advice as needed.



V. Technical presentation

- Introduction** The Candidature Acceptance Procedure and Questionnaire is the document provided by the IOC to Applicant Cities in the first phase of the bid process. It contains explanations about the various steps of the application phase until the selection of Candidate Cities by the IOC Executive Board in June 2006.
- Structure** The Candidature Acceptance Procedure and Questionnaire is structured in three parts:
- Part 1: Candidature Acceptance Procedure
 - Part 2: IOC Questionnaire (Phase I)
 - Part 3: Instructions
- Part 1** Part 1 outlines what is required of an Applicant City during the first phase of the bid process. It contains procedures, rules and deadlines to be respected by Applicant Cities.
- Part 2** Part 2 contains the detailed IOC questionnaire which provides the structure of the Application File to be submitted to the IOC and which will form the basis for a technical analysis of each city's project.
- The following document types are requested in the IOC Questionnaire:
- Explanations
 - Tables
 - Maps
 - Guarantees
- Part 3** Part 3 contains precise instructions on the presentation of an Applicant City's submission to the IOC which includes the following documents:
- Application File
 - Guarantee letters
 - CD ROMs



VI. Specific glossary

Introduction The following table lists specific terms and acronyms used in the Candidature Acceptance Procedure and Questionnaire:

Term	Definition
IBC	International Broadcasting Centre
IF	International Federation
IOC	International Olympic Committee
IPC	International Paralympic Committee
MPC	Main Press Centre
NOC	National Olympic Committee
OCOG	Organising Committee for the Olympic Games
OGGI	Olympic Games Global Impact
WADA	World Anti-Doping Agency



VII. Icons

Use of icons Specific icons have been used to enhance the readability of the Candidature Acceptance Procedure and Questionnaire.

These icons represent different information types as described in the following table:

Icon	Definition
	References another IOC document or indicates other impacted topics.
	Indicates questions that require guarantee letters.



PART 1 → Candidature Acceptance Procedure

Overview

Introduction This part is a general introduction to the first phase of the bid process. The Candidature Acceptance Procedure outlines what is required of an Applicant City, as well as the procedures, rules and deadlines to be respected during this phase.

Contents Part 1 contains the following chapters:

	Chapter	See Page
1.1	Introduction	19
1.2	Extract from the Olympic Charter	21
1.3	Phase I - Bid process	25
1.4	IOC Code of Ethics	33
1.5	Rules of Conduct applicable to all cities wishing to organise the Olympic Games	37





1.1 → Introduction

Introduction

The procedure leading to the election of the Host City for the Olympic Winter Games is governed by the Olympic Charter (Rule 34 and its bye-law). A description of the two-phase procedure follows.

Phase I

Application phase

The Application phase is conducted under the authority of the IOC Executive Board.

No city is considered a “Candidate City” until it has been accepted as such by the IOC Executive Board. During this entire phase, therefore, all cities will be considered as “Applicant Cities”. For the 2014 bid process, phase I will last until June 2006.

Applicant Cities are required to submit a written Application File to the IOC, based on the questionnaire provided in Part 2. Application Files will be assessed by the IOC administration and experts, under the authority of the Executive Board. There may or may not be visits to the Applicant Cities by experts for the performance of their duties but there will be no formal presentations by Applicant Cities to the Executive Board.

In concluding the Candidature Acceptance Procedure, the IOC Executive Board will determine which cities are to be accepted as “Candidate Cities”.

Phase II

Candidature phase

Those cities accepted as “Candidate Cities” by the IOC Executive Board will go through to a second phase, during which they will be required to submit a Candidature File to the IOC.

An Evaluation Commission, composed of, inter alia, IOC members, members representing the International Federations (IFs), members representing the National Olympic Committees (NOCs), representatives of the Athletes’ commission and the International Paralympic Committee (IPC), as well as other experts, will then examine the cities’ candidatures, visit the Candidate Cities and prepare an evaluation report, based on which the IOC Executive Board will draw up the list of Candidate Cities to be submitted to the IOC Session for election.

NOC role and responsibilities

Throughout the entire bid process (pre-application, application and candidature phases), great emphasis is placed on the role and responsibilities of NOCs.

Indeed, according to the Olympic Charter,

“the NOC (...) shall supervise and shall be jointly responsible for the actions and conduct of the Applicant City in relation to its application, and, as the case may be, to the city’s candidature to host the Olympic Games”.

Olympic Charter, Bye-law 1.4 to Rule 34

Close cooperation is therefore required between NOC and city.

Continued on next page



Introduction, Continued

Compliance It is also important to note that all cities wishing to organise the Olympic Games and their NOCs are required to comply with the Olympic Charter, the IOC Code of Ethics, the “Rules of conduct applicable to all cities wishing to organise the Olympic Games” and all other rules, instructions and conditions which may be established by the IOC.

Fair-play Finally, the IOC expects that all cities wishing to organise the Olympic Games and their NOCs bear in mind at all times that this is an Olympic competition, to be conducted in the best Olympic spirit, with respect, friendship and fair-play.



1.2 → Extract from the Olympic Charter

Extract from the Olympic Charter

RULE 34 – ELECTION OF THE HOST CITY

1. The election of any Host City is the prerogative of the Session.
2. The IOC Executive Board determines the procedure to be followed until the election by the Session takes place. Save in exceptional circumstances, such election takes place seven years before the celebration of the Olympic Games.
3. The National Government of the country of any Applicant City must submit to the IOC a legally binding instrument by which the said government undertakes and guarantees that the country and its public authorities will comply with and respect the Olympic Charter.
4. The election of the Host City takes place in a country having no Candidate City for the organisation of the Olympic Games concerned.

BYE-LAW TO RULE 34

1. Application to host Olympic Games – Applicant Cities

- 1.1 In order to be admissible, any application by any city to host Olympic Games must be approved by the NOC of its country, in which case, such city is considered as an Applicant City.
- 1.2 Any application to host Olympic Games must be submitted to the IOC by the competent public authorities of the Applicant City together with the approval of the NOC of the country. Such authorities and the NOC must guarantee that the Olympic Games will be organised to the satisfaction of and under the conditions required by the IOC.

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Extract from the Olympic Charter, Continued

- 1.3 Should there be several potential Applicant Cities in the same country to the same Olympic Games, one city only may apply, as decided by the NOC of the country concerned.
- 1.4 From the day of submission to the IOC of an application to host the Olympic Games, the NOC of the Applicant City's country shall supervise and shall be jointly responsible for the actions and conduct of the Applicant City in relation to its application, and, as the case may be, to the city's candidature to host the Olympic Games.
- 1.5 Each Applicant City has the obligation to comply with the Olympic Charter and with any other regulations or requirements issued by the IOC Executive Board, as well as with all the technical norms issued by the IFs for their respective sports.
- 1.6 All Applicant Cities shall comply with a Candidature Acceptance Procedure, conducted under the authority of the IOC Executive Board, which shall determine the contents of such procedure. The IOC Executive Board shall decide which cities will be accepted as Candidate Cities.

2. Candidate Cities - Evaluation

- 2.1 Candidate Cities are those Applicant Cities which will be eligible for a decision by the IOC Executive Board to be submitted to the Session for election.
- 2.2 The President appoints an Evaluation Commission for Candidate Cities for each edition of the Olympic Games. These commissions shall each include IOC members, representatives of the IFs, of the NOCs, of the Athletes' Commission and of the International Paralympic Committee ("IPC"). Nationals of Candidate Cities' countries are not eligible as members of the Evaluation Commission. The Evaluation Commission may be assisted by experts.
- 2.3 Each Evaluation Commission shall study the candidatures of all Candidate Cities, inspect the sites and submit to all IOC members a written report on all candidatures not later than one month before the opening date of the Session which shall elect the Host City of the Olympic Games.

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Extract from the Olympic Charter, Continued

- 2.4** Each Candidate City shall provide financial guarantees as required by the IOC Executive Board, which will determine whether such guarantees shall be issued by the city itself, or by any other competent local, regional or national public authorities, or by any third parties.

3. Election of the Host City – Execution of Host City Contract

- 3.1** Following the submission of its report by the Evaluation Commission, the IOC Executive Board shall draw up the final list of Candidate Cities retained by the IOC Executive Board in order to be submitted to the vote by the Session for election.
- 3.2** The election of the Host City takes place after the Session has considered the report by the Evaluation Commission.
- 3.3** The IOC enters into a written agreement with the Host City and the NOC of its country. Such agreement, which is commonly referred to as the Host City Contract, is executed by all parties immediately upon the election of the Host City.





1.3 → Phase I – Bid process

Overview

Contents This chapter contains the following topics:

Topic	See Page
1.3.1 Definitions	26
1.3.2 Deadlines	27
1.3.3 Signature of the Candidature Acceptance Procedure	28
1.3.4 Assessment and acceptance of applications	29
1.3.5 Payment of candidature acceptance fee	30
1.3.6 IOC services provided to Applicant Cities	31
1.3.7 Applicant City logo	32



1.3.1 Definitions

“2014 Olympic Winter Games”	XXII Olympic Winter Games in 2014.
“Application”	The application made to the IOC by the Applicant NOC/City for the latter to be accepted by the IOC as a Candidate City.
“Applicant City”	A city which has officially been put forward by its NOC to apply to host the Olympic Games by a date specified by the IOC.
“Candidate City”	A city (formerly an Applicant City) which has been accepted by the IOC Executive Board as a Candidate City.
“Olympic meetings”	All meetings or events of the IOC, an IF, an NOC or their organs, commissions, working groups, committees or other bodies or associations.



1.3.2 Deadlines

Deadlines

The following table lists the main deadlines of the Candidature Acceptance Procedure:

	Object	Deadline
PHASE I	NOCs to inform the IOC of the name of an Applicant City	28 July 2005
	Signature of the Candidature Acceptance Procedure	16 August 2005
	Payment of the Candidature Acceptance Fee (USD 150,000)	16 August 2005
	Creation of a logo to represent the application	N/A
	IOC information seminar for 2014 Applicant Cities	27-30 September 2005, Lausanne
	Submission of the Application File and guarantee letters to the IOC	1 February 2006
	Examination of replies by the IOC and experts	February - June 2006
	Olympic Winter Games Observer Programme - Torino 2006	February 2006
	IOC Executive Board meeting to accept Candidate Cities for the XXII Olympic Winter Games in 2014	21-23 June 2006
PHASE II	Creation of an emblem to represent the candidature	N/A
	Submission of Candidature File to the IOC	January 2007
	Report of the 2014 IOC Evaluation Commission	June 2007
	Election of the Host City of the XXII Olympic Winter Games in 2014	July 2007 119 th IOC Session, Guatemala City

- Torino 2006 debrief - date to be confirmed



1.3.3 Signature of Candidature Acceptance Procedure

Signature

Applicant NOCs/Cities are required to sign the Candidature Acceptance Procedure, confirming their acceptance of the rules.

The application only becomes official when the Candidature Acceptance Procedure has been signed by the Applicant City and its respective NOC.

The signature page of the Candidature Acceptance Procedure can be found at the end of Part 1.

Original and deadline

Each Applicant City will receive an original Candidature Acceptance Procedure which must be returned to the IOC by 16 August 2005, duly signed by representatives of the city and the NOC.



1.3.4 Assessment and acceptance of applications

Application	<p>Applicant Cities shall respond, in written files and within the time limit established by the IOC, to the questionnaire submitted to them.</p> <p>Applicant NOCs/Cities will furthermore provide the IOC with all requested information relative to their applications and their plans for organising the 2014 Olympic Winter Games.</p>
Experts	<p>The IOC may appoint experts to assess the cities, including experts from the IFs, NOCs and the IOC Athletes' Commission. If so requested, Applicant Cities shall receive such experts in the respective cities and shall respond to the experts' questions.</p> <p>The above-mentioned experts shall be at the disposal of the IOC Executive Board for the performance of their duties.</p>
Criteria for assessment of applications	<p>The following criteria will be considered when assessing the applications:</p> <ul style="list-style-type: none">• The potential of Applicant Cities – including their countries – to host, organise and stage successful Olympic Winter Games in 2014.• Compliance with the Olympic Charter, the IOC Code of Ethics, the Rules of conduct applicable to all cities wishing to organise the Olympic Games, the World Anti-doping Code, this Candidature Acceptance Procedure and all other rules, instructions and conditions which may be established by the IOC.• Any other criteria, which the IOC Executive Board, at its sole discretion, may deem reasonable to consider.
Decision	<p>The Executive Board shall take its decision pursuant to Rule 34 of the Olympic Charter and the criteria for assessment of applications referred to above.</p> <p>In addition, the IOC Executive Board reserves its right to take into account any other consideration relating to the reinforcement of the principles and rules which are at the basis of Olympism.</p> <p>The IOC Executive Board shall decide, at its sole discretion, not later than 23 June 2006, which Applicant Cities shall be accepted as Candidate Cities. It may subject its acceptance to the implementation of general or particular conditions by the Candidate Cities and/or their NOCs.</p>



1.3.5 Payment of candidature acceptance fee

Candidature Acceptance Fee

Applicant NOCs/Cities shall be required to pay a non-refundable candidature acceptance fee to the IOC of **USD 150,000** by 16 August 2005.

Please note that, in the second phase of the bid process, Candidate Cities will be required to pay a non-refundable candidature fee of USD 500,000.

Procedure

The candidature acceptance fee shall be payable to the IOC by direct bank transfer. The IOC's bank details will be communicated to the Applicant Cities in due course, by separate circular fax.



1.3.6 IOC services provided to Applicant Cities

Services

During the Application phase, the IOC will provide Applicant NOCs/Cities with the following services:

- All documents/information produced by the IOC for Applicant Cities
- Protection of the word mark “[City] 2014” outside the Applicant City’s national territory
- Access to the IOC’s Olympic Games Knowledge Management programme
- Participation in the IOC Applicant City information seminar (27-30 September 2005 in Lausanne)
- Participation in the Olympic Games Observer Programme in Turin in 2006
- Assessment of the application by the IOC



1.3.7 Applicant City logo

Creation of a logo **X**

Consideration should be given to the creation of a logo representing the application in accordance with the conditions listed in Appendix 2 of the Rules of Conduct applicable to all cities wishing to organise the Olympic Games (Chapter 1.5).

Such logo should consist of a graphic device representing the application, together with the name of the city and year of the Olympic Games for which the city is applying and terminology which stipulates that the city is an "Applicant City".

Approval

The Applicant City logo is subject to the written approval of the National Olympic Committee of the country in which the Applicant City is located and must then be submitted to the IOC for approval.

The Applicant City logo may not be made public prior to IOC approval.

Copyright

All Olympic-related graphic, visual, artistic and intellectual works or creations developed by or on behalf of the Bid Committee, Applicant City or NOC shall be vested in and remain in the full ownership of the IOC.



1.4 → IOC Code of Ethics

Overview

Introduction Applicant Cities must abide, in all aspects, by all provisions of the “IOC Code of Ethics”.

This chapter contains the articles of the “IOC Code of Ethics”.



IOC Code of Ethics

Preamble

The International Olympic Committee and each of its members, the Cities wishing to organise the Olympic Games, the Organising Committees of the Olympic Games and the National Olympic Committees (hereinafter “the Olympic parties”) restate their commitment to the Olympic Charter and in particular its fundamental principles. The Olympic parties affirm their loyalty to the Olympic ideal inspired by Pierre de Coubertin.

Consequently, within the framework of the Olympic Games, the Olympic parties and the participants undertake to respect, and ensure respect of the following rules:

A. Dignity

1. Safeguarding the dignity of the individual is a fundamental requirement of Olympism.
2. There shall be no discrimination between participants on the basis of race, sex, ethnic origin, religion, philosophical or political opinion, marital status or other grounds.
3. No practice constituting any form of physical or mental injury to the participants will be tolerated. All doping practices at all levels are strictly prohibited. The provisions against doping in the Olympic Movement Anti-Doping Code* shall be scrupulously observed.
4. All forms of harassment against participants, be it physical, mental, professional or sexual, are prohibited.
5. The Olympic parties shall guarantee the athletes conditions of safety, well-being and medical care favourable to their physical and mental equilibrium.

* or in the World Anti-Doping Code as soon as it is enforced.

B. Integrity

1. The Olympic parties or their representatives shall not, directly or indirectly, solicit, accept or offer any concealed remuneration, commission, benefit or service of any nature connected with the organisation of the Olympic Games.
2. Only gifts of nominal value, in accordance with prevailing local customs, may be given or accepted by the Olympic parties, as a mark of respect or friendship. Any other gift must be passed on to the organisation of which the beneficiary is a member.
3. The hospitality shown to the members and staff of the Olympic parties, and the persons accompanying them, shall not exceed the standards prevailing in the host country.

Continued on next page



IOC Code of Ethics, Continued

B. Integrity (continued)

4. The Olympic parties shall avoid any conflict of interest between the organisation to which they belong and any other organisation within the Olympic Movement. If a conflict of interest arises, or if there is a danger of this happening, the parties concerned must inform the IOC Executive Board, which will take appropriate measures.
5. The Olympic parties shall use due care and diligence in fulfilling their mission. They must not act in a manner likely to tarnish the reputation of the Olympic Movement.
6. The Olympic parties must not be involved with firms or persons whose activity is inconsistent with the principles set out in the Olympic Charter and the present Code.
7. The Olympic parties shall neither give nor accept instructions to vote or intervene in a given manner within the organs of the IOC.

C. Resources

1. The resources of the Olympic parties may be used only for Olympic purposes.
2. The income and expenditure of the Olympic parties shall be recorded in their accounts, which must be maintained in accordance with generally accepted accounting principles. These accounts will be checked by an independent auditor. They may be subjected to auditing by an expert designated by the IOC Executive Board.
3. The Olympic parties recognise the significant contribution that broadcasters, sponsors, partners and other supporters of sports events make to the development and prestige of the Olympic Games throughout the world. However, such support must be in a form consistent with the rules of sport and the principles defined in the Olympic Charter and the present Code. They must not interfere in the running of sports institutions. The organisation and staging of sports competitions is the exclusive responsibility of the independent sports organisations recognised by the IOC.

D. Candidatures

The Olympic parties shall in all points respect the IOC Manual for cities bidding to host the Olympic Games. Candidate Cities shall, *inter alia*, refrain from approaching another party, or a third authority, with a view to obtaining any financial or political support inconsistent with the provisions of such Manual.

Continued on next page



IOC Code of Ethics, Continued

E. Relations with states

1. The Olympic parties shall work to maintain harmonious relations with state authorities, in accordance with the principle of universality and of political neutrality of the Olympic Games. However, the spirit of humanism, fraternity and respect for individuals which inspires the Olympic ideal requires the governments of countries that are to host the Olympic Games to undertake that their countries will scrupulously respect the fundamental principles of the Olympic Charter and the present Code.
2. The Olympic parties are free to play a role in the public life of the states to which they belong. They may not, however, engage in any activity or follow any ideology inconsistent with the principles and rules defined in the Olympic Charter or set out in the present Code.
3. The Olympic parties shall endeavour to protect the environment on the occasion of any events they organise. In the context of the Olympic Games, they undertake to uphold generally accepted standards for environmental protection.

F. Confidentiality

The Olympic parties shall not disclose information entrusted to them in confidence. Disclosure of information must not be for personal gain or benefit, nor be undertaken maliciously to damage the reputation of any person or organisation.

G. Implementation

1. The Olympic parties shall see to it that the principles and rules of the Olympic Charter and the present Code are applied.
2. The Olympic parties shall notify the Ethics Commission of any breach of the present Code.
3. Each year, the Ethics Commission will submit to the IOC President and Executive Board a report on the application of the present Code, noting any breaches of its rules. The Commission will propose to the IOC Executive Board sanctions, which might be taken against those responsible.
4. The Ethics Commission may set out the provisions for the implementation of the present Code in a set of Implementing Provisions.



1.5 → Rules of conduct applicable to all cities wishing to organise the Olympic Games

Overview

Introduction

Applicant Cities must abide, in all aspects, by all provisions of the “Rules of conduct applicable to all cities wishing to organise the Olympic Games”.

This chapter contains the “Rules of conduct applicable to all cities wishing to organise the Olympic Games” which have been approved by the IOC Executive Board for the 2014 bid process. These rules come into effect as of the launch of the 2014 bid process on 30 May 2005 as stipulated in Article 1 of the Rules of conduct.

It is customary, however, that the rules of conduct are revised after each edition of the bid process so Applicant Cities should be aware of the fact that these rules could be modified after the election of the 2012 Host City in July 2005.



Rules of conduct applicable to all cities wishing to organise the Olympic Games

Article 1 SCOPE OF APPLICATION

These Rules of Conduct apply to cities wishing to organise the Olympic Games and to their National Olympic Committees (NOCs), as well as any person or organisation acting on their behalf.

The cities are successively: Applicant Cities and Candidate Cities.

These Rules are applicable from the date on which the procedure begins, when the IOC invites the NOCs to submit a candidature, until the election of the Host City.

Article 2 PRINCIPLES

The conduct of the cities must conform strictly to the provisions of the Olympic Charter, the IOC Code of Ethics and its Implementing Provisions. It must also respect the procedure for evaluating the candidature established by the IOC.

The NOC of the country is responsible for the activities and conduct of the Applicant and Candidate City.

Article 3 AUDIT

As soon as an entity or any organisation in charge of promoting a city, notably a bid committee, is created, and no later than three months after publication by the IOC of the list of Applicant Cities, such entity or organisation must designate an independent expert responsible for controlling the financial operation of the bid and must immediately inform the IOC and the IOC Ethics Commission of the name of the chosen expert. The IOC Ethics Commission and the IOC may not approve this expert if his/her independence is questionable. The expert will provide, in particular, to the IOC and the IOC Ethics Commission, the information mentioned in appendix 1.

Article 4 LOGO - EMBLEM

The Applicant Cities may use a logo, which does not feature the Olympic symbol. The Candidate Cities may adopt an emblem, which includes the Olympic symbol. The creation and use of the logo and emblem are subject to the conditions listed in appendix 2.

Continued on next page



Rules of conduct applicable to all cities wishing to organise the Olympic Games, Continued

Article 5 STATEMENT OF ACTIVITIES

The NOC of each Applicant City shall provide the IOC Ethics Commission with a list of international Olympic sports competitions and meetings of IOC-recognised organisations to take place in its territory until the date of the election of the Host City and scheduled, or in the process of being scheduled, on the date of publication by the IOC of the list of Applicant Cities. The NOC will provide this list within three months from the date of publication by the IOC of the list of Applicant Cities.

After this period, any addition to the list of meetings and competitions must be previously submitted to the IOC Ethics Commission for its review.

Article 6 ASSISTANCE TO NOCs

The NOC of each Applicant City shall provide the IOC Ethics Commission with a list of NOC aid programmes, as well as sports development programmes involving the provision of equipment or operational assistance, existing on the date of publication by the IOC of the list of Applicant Cities. The NOC will provide this list within three months from the date of publication by the IOC of the list of Applicant Cities.

The addition of any new programmes during the candidature period will be subject to IOC approval.

Article 7 INTERNET

The Applicant and Candidate Cities may create their own Internet site for informative purposes only.

The site may list third parties providing financial support to the candidature, subject to the conditions listed in Appendix 2. Sale of promotional items is permitted through the site, subject to the conditions listed in Appendix 2.

Continued on next page



Rules of conduct applicable to all cities wishing to organise the Olympic Games, Continued

Article 8 PROMOTION

Throughout the procedure, the promotion of a candidature must take place with dignity and moderation. The city and its NOC are entirely responsible for all forms of promotion. Any person or organisation acting on behalf of a city must respect, in particular, the provisions of this article.

National promotion:

Applicant and Candidate Cities are permitted to promote their candidature on the occasion of national events held on the territory of their NOC. The territory must be understood in a restrictive manner excluding, in particular, diplomatic representations abroad.

International promotion:

Only after IOC acceptance of their Candidature File, or any other date set by the IOC, in the final stage of the procedure, may the Candidate Cities undertake promotion at an international level.

However, no form of international promotion may be undertaken either on the territory of Switzerland at any time* or on that of the country hosting the Session during the three weeks before the day of the vote.

Such promotion is to be undertaken by the Candidate Cities themselves, excluding all third parties.

In addition, the cities may present their candidature at international events to which they are invited by the IOC or by third parties, provided that an equivalent offer is made to all the Candidate Cities and subject to IOC agreement.

* exclusion to be re-discussed if a Swiss city is a candidate.

Promotion among IOC members:

After IOC acceptance of their Candidature File, or any other date set by the IOC, in the final stage of the procedure, the Candidate Cities may promote their candidature among the IOC members, but exclusively by means of sending written documents. The embassies of the countries with Candidate Cities may not invite IOC members to any reception.

Continued on next page



Rules of conduct applicable to all cities wishing to organise the Olympic Games, Continued

Article 9

GIFTS

No gifts may be given to or received by Olympic parties. This prohibition must be respected by the cities and their NOCs as well as by all those acting on behalf of or supporting the candidature.

The same principle applies to the cities' relations with third parties, in particular the media, IFs and organisations recognised by the IOC.

Article 10

VISITS BY INTERNATIONAL FEDERATIONS, THE IOC EVALUATION COMMISSION AND THE MEDIA

Applicant Cities may request in writing the advice of the IFs concerning their project. If an IF deems necessary a working visit to a city, the IOC may authorise such visit.

The Candidate Cities may organise working visits by International Olympic Winter/Summer (as applicable) Sports Federations if these visits are necessary for the preparation of the candidature.

For the visits organised in the framework of the above two paragraphs, a sense of moderation must prevail, particularly concerning hospitality and accommodation.

The IOC Evaluation Commission will pay a working visit to each Candidate City. The Evaluation Commission will determine the order, period and programme of the visits.

The Candidate Cities may organise visits for information purposes for representatives of the media, entirely at the cost of such representatives.

Article 11

RELATIONS WITH IOC MEMBERS

There will be no visits by IOC members to the cities, nor from the cities to IOC members.

If an IOC member must travel to a city for any reason, he or she must inform the IOC Ethics Commission beforehand. The city may not take advantage of this occasion for the promotion of its candidature, nor cover the costs and other expenses linked to such a visit, in particular, travel and accommodation.

Article 12

ELECTION OF THE HOST CITY

The IOC Ethics Commission supervises the Host City election procedure, in accordance with the provisions made by the IOC. The Commission may request an amendment to these provisions.

Continued on next page



Rules of conduct applicable to all cities wishing to organise the Olympic Games, Continued

Article 13 RELATIONS BETWEEN CITIES

Each city must, in all circumstances and at all times, respect the other cities as well as the IOC members and the IOC itself.

The cities must refrain from any act or comment likely to tarnish the image of a rival city or be prejudicial to it. Any comparison with other cities is strictly forbidden.

No agreement, coalition nor collusion between cities aimed at influencing the result is permitted.

Article 14 INTERPRETATION AND SANCTIONS

The cities may seek the guidance of the IOC Ethics Commission on the interpretation of the present text. Any written interpretation will be brought to the attention of all of the cities.

Any breach of the present Rules of Conduct will be brought to the attention of the IOC Ethics Commission, which will proceed with an inquiry. Such referral must be confirmed in writing. The IOC Ethics Commission and the cities will keep this confidential.

Where proof of a breach of the present Rules is established, the IOC Ethics Commission may make observations or issue warnings to the city, which may be made public. In the event of a very serious or repeated violation, the IOC Ethics Commission may also propose to the IOC Executive Board the withdrawal of the candidature.

If breaches are proved to be attributable to the NOC concerned, the IOC Ethics Commission may propose to the IOC Executive Board to prohibit the NOC from submitting any future candidatures.

The various observations or warnings will be the subject of a specific report by the IOC Ethics Commission to the IOC Executive Board and/or Session.

Continued on next page



Rules of conduct applicable to all cities wishing to organise the Olympic Games, Continued

Appendix 1

(mentioned in article 3)

INFORMATION TO BE PROVIDED BY THE INDEPENDENT EXPERT

The audit must cover the time between the date of the opening of the procedure and the liquidation of the candidature.

The expenses and revenues must be clearly divided between phase I (Applicant City) and phase II (Candidate City) and into the various budget line items according to a template provided by the IOC.

The costs for infrastructure, if any, must be clearly identified separately from the actual candidature budget. Public authorities' allowances, in money or in kind, are to be included in the candidatures' revenues.

All figures must be given in USD and the audit report must be written in one of the official languages of the IOC – English or French.

General financial information:

- Audit report conducted by internationally recognised auditors;
- Detailed profit and loss account;
- Detailed information on income distinguishing revenue in cash and value-in-kind;
- Cash flow record;
- Accounting methods used;
- Detailed notes accompanying the financial records.

Complete list of natural or artificial persons with the amounts paid for the following expenditure categories:

- Salaries;
- Consultants and other fees;
- Entertainment expenses;
- Promotional expenses (with a national/international breakdown, publications, publicity etc.);
- Travel.

Continued on next page



Rules of conduct applicable to all cities wishing to organise the Olympic Games, Continued

Appendix 2

(mentioned in articles 4 and 7)

CONDITIONS GOVERNING THE USE OF LOGOS, EMBLEMS AND DESIGNATIONS OF APPLICANT CITIES AND CANDIDATE CITIES FOR AN OLYMPIC GAMES

1. **Definitions:**

Subject to the prior written approval of the International Olympic Committee ("IOC") and the National Olympic Committee ("NOC") of the territory in which the Applicant City or Candidate City (jointly, "City" or "Cities") is located, an Applicant City may create a Logo (as hereinafter defined) and a Candidate City may create an Emblem (as hereinafter defined). Applicant Cities may not use the Olympic symbol (i.e. the five interlaced rings) in any manner whatsoever.

A. For the purposes of these Rules of Conduct, "**Logo**" shall mean a graphic device composed of:

- (i) a distinctive element that:
 - shall not contain any component of the NOC emblem or a distorted version thereof or a design confusingly similar thereto;
 - shall not be limited to the name or abbreviation of the territory in which the City is located;
 - shall not contain an image or expression with a well-known international or universal connotation/message;
 - shall not contain the Olympic symbol, the Olympic motto, the Olympic flag, any other Olympic-related imagery (e.g. flame, torch, medal, etc.), slogan, designation or other indicia or the distorted version thereof or a design confusingly similar thereto.
- (ii) the name of the City and the year of the Olympic Games for the hosting of which the City is an applicant or candidate and
- (iii) the words "Applicant City" or "Candidate City", as appropriate.

The position, proportion and design of the Logo must not be altered, distorted or re-drawn in any way whatsoever. The Logo must always be reproduced in its entirety, no single element thereof may be used separately.

B. For the purposes of these Rules of Conduct, "**Emblem**" shall mean a graphic device composed of:

- (i) the Logo including the words "Candidate City"; and
- (ii) the Olympic symbol

The Emblem shall reproduce fully, accurately and without embellishment, the colour, design and appearance of the Olympic symbol and shall respect the following proportions: the Olympic symbol must not occupy more than a third of the total surface of the Emblem.

Continued on next page



Rules of conduct applicable to all cities wishing to organise the Olympic Games, Continued

Appendix 2
(continued)

C. For the purposes of these Rules of Conduct, "**Designation**" shall mean "Sponsor of 'City'" + "year of the Olympic Games for the hosting of which the City is an applicant or candidate" and no other designation, it being understood that the Designation shall not include the word "Olympic".

2. Use of Logo by Applicant Cities and Candidate Cities

A. Institutional use: Applicant Cities and Candidate Cities may use the Logo on their stationary (e.g. letterheads, business cards) or other materials (e.g. video presentations, brochures) in relation to the bid only.

B. Commercial use:

(i) Subject to the prior approval of the IOC and the NOC, Applicant Cities and Candidate Cities may authorise the use of the Logo and/or the Designation by third parties providing financial support to the bid, provided that:

- such third party is not a donor
- such third party is not a competitor of a TOP Partner, another international Olympic sponsor or NOC sponsor and
- such use is restricted to the territory of the NOC

Cities must provide the IOC, upon request, with copies of all material, promotional and commercial.

(ii) Agreements with third parties providing financial support to the bid must expressly state that:

- in the event that the Applicant City is not retained by the IOC as a Candidate City, all rights granted by the Applicant City to the use of the Logo and/or Designation terminate on the date of announcement of Candidate Cities by the IOC;
- all rights granted by Candidate Cities to the use of the Logo and/or Designation terminate on the date of the decision to award the Olympic Games for which the City is a candidate and
- third parties providing financial support to the bid shall have no automatic or binding residual rights, options or other arrangements of any nature, express or implied, with respect to the Olympic Games if the Candidate City is successful.

Cities must supply the IOC, upon request, with copies of all agreements and/or proposed agreements with third parties providing financial support to the bid.

Continued on next page



Rules of conduct applicable to all cities wishing to organise the Olympic Games, Continued

Appendix 2 (continued)

(iii) Subject to prior NOC approval, Applicant Cities and Candidate Cities may develop merchandise bearing the Logo for sale and/or give-away to promote the bid provided that sales whether through the official website of the City or otherwise are limited to the territory of the NOC.

3. Use of Emblem by Candidate Cities

- A. Institutional use: Candidate Cities may use the Emblem on their stationary (e.g. letterheads, business cards) or other materials (e.g. video presentations, brochures) in relation to the bid only.
- B. Commercial use: Candidate Cities shall not use or authorise the use of the Emblem by third parties for any commercial purposes whatsoever

4. Recognition of and Communication by Third Parties Providing Financial Support to the Bid.

- A. Cities may list the names of third parties providing financial support to the bid (including donors) on their official website or in their publications provided that such third party is not a competitor of a TOP Partner, another international Olympic sponsor or an NOC sponsor.
- B. Donors being competitors of a TOP Partner, another international Olympic sponsor or an NOC sponsor shall not be authorised to communicate with respect to their donation to the bid or otherwise associate themselves with the bid in any manner whatsoever.

5. If the Candidate City is awarded the Olympic Games, the provisions of the Host City Contract between such City, the NOC and the IOC, together with the provisions of the Olympic Charter, shall apply thereafter.

6. Cities may not make any use of the Olympic symbol except as expressly provided for above.



2014 Candidature Acceptance Procedure – signature page

Signature of the Candidature Acceptance Procedure The Applicant Cities shall abide, in all aspects, by all provisions of the Olympic Charter and the Candidature Acceptance Procedure which includes the IOC Code of Ethics, the Rules of Conduct applicable to all cities wishing to organise the Olympic Games, and all other rules, instructions and conditions which may be established by the IOC Executive Board.

The present Candidature Acceptance Procedure comes into effect on 30 May 2005 and shall remain in force until further notice.

Lausanne, 30 May 2005

The IOC Executive Board

The city of _____ hereby certifies to have received a copy of the document entitled “Candidature Acceptance Procedure” and declares to have duly noted its contents.

.....
Signature

.....
NAME AND FUNCTION (in block capitals)

The NOC of _____ hereby certifies to have received a copy of the document entitled “Candidature Acceptance Procedure” and declares to have duly noted its contents.

.....
Signature

.....
NAME AND FUNCTION (in block capitals)





PART 2 → IOC Questionnaire

Overview

Application File In the application phase of the bid process, Applicant Cities are required to submit a document containing their replies to the IOC questionnaire contained in Part 2.

The aim of this Application File is to provide the IOC with an overview of a city's project to host the Olympic Winter Games and to determine whether this corresponds to the needs of the Olympic Movement.

The IOC will assess Applicant Cities on the basis of their replies to the questionnaire contained in Part 2 and on the results of any independent studies carried out by the IOC (as described in chapter 1.3.4).

Fonts Throughout the questionnaire contained in Part 2, **all questions and guarantees are presented in bold font** and any accompanying explanatory text is presented in regular font.

Guarantees The IOC questionnaire also requires Applicant Cities to obtain three guarantees from third parties. Questions requiring a guarantee are flagged with the following icon in the questionnaire:



Continued on next page



Overview, Continued

Instructions Precise instructions on how to create your replies to the questionnaire, from a presentation and content point of view, can be found in Part 3 of this document. The aim of these instructions is two-fold:

- To save the Bid Committee unnecessary work, effort and expense
- To ensure that the information provided to the IOC can be easily and objectively analysed

Applicant Cities must follow the instructions given in Part 3.

Reference documents We remind Applicant Cities that the following documents will provide invaluable assistance to anyone connected with the bid/preparation of the Application File:

X

- Olympic Charter
- IOC Technical Manuals
- 2014 Information CD ROM
- Olympic Games knowledge database

Continued on next page



Overview, Continued

Contents

The questionnaire is divided into the following chapters:

Chapter		See Page
I	- Motivation, concept and public opinion	53
II	- Political support	57
III	- Finance	61
IV	- Venues	65
V	- Accommodation	75
VI	- Transport	81
VII	- Security	87
VIII	- General conditions and experience	89





I → Motivation, concept and public opinion

Overview

Aim of the chapter

In chapter I, Applicant Cities are required to explain their concept for the Olympic Winter Games, how this concept fits into the city's/region's long-term planning and what legacy is intended for the city, region and sport in the host country after the Olympic Winter Games.



I – Motivation, concept and public opinion

1 – DATES OF THE OLYMPIC WINTER GAMES

In accordance with the Olympic Charter (Bye-law to Rule 33),

“The duration of the competitions of the Olympic Games shall not exceed sixteen days”.

State your proposed dates to host the XXII Olympic Winter Games in 2014 and specify your reasons.

2 – MOTIVATION

- a. What is your principal motivation for hosting the Olympic Winter Games?

- b. What would be the impact and legacy for your city/region of hosting the Olympic Winter Games?

3 – CONCEPT

- a. Briefly describe your concept of the Olympic Winter Games in your city/region.

Detail the following aspects:

- Motivation behind the choice of location of key Olympic infrastructure
- Expected benefits at Games-time and post-Olympic use

Explain how your concept of the Olympic Winter Games fits into your city/region’s long-term planning strategy.

Continued on next page



I – Motivation, concept and public opinion, Continued

- b.** Provide **Map A**: a map of your city/region on which your project is superimposed thus giving a complete visual overview of your project.

Map A should be no larger than A3 – folded or double page – and the graphic scale used must be clearly indicated.

Map A should include all major infrastructure:

- Competition venues
- Olympic Village
- Media accommodation (hotels/village(s))
- Main Press Centre (MPC)
- International Broadcast Centre (IBC)
- Main hotel area
- Main transport infrastructure (airport(s), motorways, train lines etc.)

Should your main international airport not appear on this map, please use an arrow to indicate its direction and the additional distance to the airport.

4 – PUBLIC OPINION

- a.** What is the general public opinion in your city/region and country towards your project of hosting the Olympic Winter Games?

If you carry out opinion polls, please specify the following:

- Questions asked
- Area covered
- Dates of opinion poll field work
- Sample size

- b.** What opposition is there to your project? Please detail.





II → Political support

Overview

Aim of the chapter

Chapter II gives Applicant Cities the opportunity to demonstrate the support from all levels of government for their project of hosting the Olympic Winter Games. It also requires Applicant Cities to outline their country's legal framework with regards to sport.



II – Political support

5 – GOVERNMENT/NOC/CITY SUPPORT

- a. What is the status of support of the national, regional, local government and city authorities for your bid and for the organisation of the Olympic Winter Games in your city/region?
- b. Provide a covenant from the government of your country stating the following:
- G** “*Name(s) of the duly authorised representatives* hereby confirm(s) that the government of *name of the host country*
- guarantees the respect of the Olympic Charter;
 - guarantees that it will take all the necessary measures in order that the city fulfils its obligations completely;
 - and guarantees free access to and free movement around the host country for all accredited persons on the basis of a passport (or equivalent document) and the Olympic identity and accreditation card referred to in the Olympic Charter.”
- c. Provide a letter of guarantee, signed by both your country’s NOC and your city authorities, stating the following:
- G** “*Names of the duly authorised representatives* hereby confirm that the *name of the host country’s NOC* and *name of the city authorities* will respect and comply with all obligations set out in the Olympic Charter.”
- d. Provide dates of any elections due to take place in your city/region/country between now and the election of the Host City (July 2007).

Continued on next page



II – Political support, Continued

6 – BID COMMITTEE

Should you be accepted as a Candidate City to host the 2014 Olympic Winter Games, how would your Bid Committee be structured and composed?

Specify which public and/or private institutions, organisations or bodies would be represented in your Bid Committee and their respective levels of authority.

Please note –

- NOC representatives must be members of your Bid Committee (see Olympic Charter, paragraph 1.4 of the Bye-law to Rule 34)
- IOC members in your country, should they so request, must also be members of your Bid Committee

7 – LEGAL ASPECTS

- a. What are the legal obstacles, if any, to the organisation of the Olympic Winter Games in your country?**
- b. Do you envisage the implementation of any new laws to facilitate the organisation of the Olympic Winter Games? Explain.**
- c. Does legislation in your country require you to carry out a referendum for a project of this nature?**

If a referendum is required, this should be carried out prior to the acceptance of Candidate Cities (by June 2006) and the results of such a referendum should be provided to the IOC.
- d. What are the existing laws, if any, in your country that relate to sport?**

Continued on next page



II – Political support, Continued

- e. **What are the laws, or other means, in your country, if any, that combat doping in sport?**

- f. **Have the relevant authorities in your country signed an agreement with the World Anti-Doping Agency (WADA)?**

Does your country currently apply an anti-doping code? Explain.

Please note that, in the candidature phase, you will be required to provide a guarantee from the relevant national authority confirming that the World Anti-Doping Code in effect at the time will be implemented and fully respected.



III → Finance

Overview

Aim of the chapter

Chapter III aims to identify the structure of an Applicant City's bid and Olympic Winter Games budgets, including the city's revenue generating potential.



III – Finance

8 – BID BUDGETS

Should you be accepted as a Candidate City to host the 2014 Olympic Winter Games, describe how and by whom your candidature will be financed.

What is your budget (in USD) for:

- Phase I (Application)
- Phase II (Candidature)

9 – OLYMPIC WINTER GAMES BUDGET

- a. How will your Olympic Winter Games budget be structured (private vs. public financing)?
- b. What financial commitments have you obtained from your national, regional and/or local government and city authorities?

OCOG vs. NON-OCOG BUDGETS

In considering plans for the financing of the Olympic Winter Games, it should be borne in mind that there are two distinct budgets:

- **OCOG budget**: this is the operations budget for the organisation of the Olympic Winter Games. Infrastructure development costs for sports venues, the Olympic Village, the IBC and MPC or other major infrastructure projects must not be included in the OCOG budget
- **Non-OCOG budget**: for financing the construction of the main and sports infrastructure required for the Olympic Winter Games which will be a long-term legacy. The financing of such investments should be undertaken by the public authorities or the private sector.

Continued on next page



III – Finance, Continued

GOVERNMENT CONTRIBUTIONS

Please note that, in the candidature phase, it will be essential for you to obtain, inter alia, the following commitments from your public authorities as they are vital to the successful staging of the Olympic Winter Games:

- A commitment to provide all security, medical, customs and other government-related services at no cost to the Organising Committee (OCOG);
- A commitment to make available all sport and non-sport venues owned by the public authorities to the OCOG either at no cost or at a rental cost to be pre-approved by the IOC;
- A commitment to cover any shortfall in the OCOG budget;
- A commitment to undertake and finance the necessary infrastructure developments.

10 – OCOG REVENUE GENERATING POTENTIAL

In addition to the financial contribution you will receive from the IOC, what other revenue do you expect to be able to generate?

Please indicate the source, estimated amount and background information on how these estimates were reached.





IV → Venues

Overview

Aim of the chapter

Chapter IV provides an overview of an Applicant City's facilities in terms of venues, distinguishing between existing, planned and additional venues. It also gives cities the opportunity to describe their concepts for the Olympic Village and IBC/MPC.



IV – Venues

11 – COMPETITION VENUES

Complete Charts 1.1, 1.2, 1.3 and 1.4 for all competition venues, which you expect will be used for the Olympic Winter Games:

Chart 1.1 EXISTING COMPETITION VENUES – NO PERMANENT WORKS REQUIRED

Chart 1.2 EXISTING COMPETITION VENUES – PERMANENT WORKS REQUIRED

Chart 1.3 COMPETITION VENUES TO BE BUILT – PERMANENT

Chart 1.4 COMPETITION VENUES TO BE BUILT – TEMPORARY ONLY

Planned vs. additional venues

In charts 1.3 and 1.4, Applicant Cities are required to further define competition venues as either planned or additional as follows:

- PLANNED: venues already planned to be built, irrespective of a city's application for the Olympic Winter Games
- ADDITIONAL: additional venues a city feels will be necessary to host the Olympic Winter Games

IOC Guiding Principles – Venues



The following information contains important guidelines concerning the choice of venues:

Venues are a critical success factor for an Olympic Winter Games, in both financial and operational terms. It is therefore important that Applicant Cities have a full understanding of venues, from planning through to construction.

Whilst some guiding principles are listed below, please note that further details concerning venues can be found in the Technical Manual on Venues - Design Standards for Competition Venues.

Continued on next page



IV – Venues, Continued

IOC Guiding Principles – Venues (continued)

- Venues must meet requirements and be realistic with respect to the master plan of the Host City, resource efficiencies and post-Games legacy
- Venue planning should support the concept of sustainable development as it applies to the Olympic Winter Games in general, and to venues specifically (e.g. use of permanent versus temporary facilities, environmentally sensitive materials/systems/impacts)
- For venue selection:
 - Use existing venues with refurbishment if needed
 - Build a new permanent venue only if there is a legacy need, ensuring flexible use if possible
 - If there is no legacy need, seek a temporary solution
- Venues should be safely and efficiently operated, keeping the primary focus on the athletes

Gross seating capacities

The IOC's standards for venue gross seating capacities are provided in the Technical Manual on Venues - Design Standards for Competition Venues. Please note that, for every Olympic Winter Games, these standards must be considered with the following points to determine final venue gross seating capacities:

- Capacity of any existing venue to be used
- Capacity of any new venue for legacy use post-Games
- Popularity of the sport in the Host City, region and/or country
- The ability to increase capacity on a temporary basis for Olympic Winter Games use

12 – VENUE LOCATION

Map B:

Provide a map of your city/region on which the location of the competition venues listed in Charts 1.1 to 1.4, as well as the following non-competition venues are superimposed:

- Olympic Village(s)
- IBC
- MPC
- Media village(s) (if required)

Should your main international airport not appear on this map, please use an arrow to indicate its direction and the additional distance to the airport.

Continued on next page



IV – Venues, Continued

Provide the following separate cluster map(s):

Map B1:

A map of your Applicant City, using your designated Olympic Winter Games centre (see question 14 a.) as the point of reference

Maps B2, B3 etc.:

Maps of all competition venue clusters, including the following elements:

- Access routes
- Security perimeter fence lines
- Elevations of significant points

All B maps should be no larger than A3 – folded or double page – and should contain a clear legend. The most appropriate graphic scales must be chosen to best represent your project and venue clusters in A4 to A3 formats. These graphic scales must be clearly indicated on all maps.

The following colour-code must also be used for all B maps:

- **BLUE:** Existing infrastructure
- **GREEN:** Planned infrastructure (irrespective of the Olympic Winter Games)
- **RED:** Additional infrastructure required for the Olympic Winter Games

Please note that all B maps must also be included on the CD ROMs to be provided to the IOC (see instructions).

13 – NON-COMPETITION VENUES

A. OLYMPIC VILLAGE(S)

- a. Describe your concept for the Olympic village(s), as well as your plans for its (their) post-Olympic use.
- b. Specify who will finance the construction of the Olympic village(s).

Continued on next page



IV – Venues, Continued

- c.** Please indicate whether alternative accommodation is planned/required. Please describe the alternative accommodation you plan to use, if any.

B. INTERNATIONAL BROADCAST CENTRE (IBC) / MAIN PRESS CENTRE (MPC)

- a.** Describe your concept for the IBC and MPC, as well as your plans for their post-Olympic use. (Location, existing or new construction, combined or separate venues)
- b.** Specify who will finance the construction of the IBC and MPC.

Charts 1.1 to 1.4 – Competition venues (all figures to be provided in USD million)

Chart 1.1 – Existing venues, no permanent works required

Competition venue	Sport(s)/ Discipline(s)	Gross seating capacity	Construction/Upgrade	
			Original date of construction	Date of upgrade (if applicable)

Chart 1.2 – Existing venues, permanent works required

Competition venue	Sport(s)/ Discipline(s)	Gross seating capacity	Permanent works				Source of financing (public/private/joint)	
			Original date of construction	Date of upgrade (if completed)	Dates of permanent works required			Cost of permanent works required (in USD 2005)
					Start date	Finish date		

Charts 1.1 to 1.4 – Competition venues (all figures to be provided in USD million) (continued)

Chart 1.3 – Venues to be built – permanent

Competition venue	Sport(s)/ Discipline(s)	Gross seating capacity	Construction				Source of financing (public/private/joint)
			Start date	Finish date	Cost of works (in USD 2005)	Planned or additional venue *	

* Planned – venues planned to be constructed, irrespective of the Olympic Winter Games

Additional – additional venues required for the Olympic Winter Games

Chart 1.4 – Venues to be built – temporary only

Competition venue	Sport(s)/ Discipline(s)	Gross seating capacity	Construction			Source of financing (public/private/joint)
			Start date	Finish date	Cost of works (in USD 2005)	



Appendix A – Olympic programme

PROGRAMME OF THE XX OLYMPIC WINTER GAMES, TORINO 2006

Sports	Men's events	Women's events	Mixed/open events	Total
BIATHLON	5 10 km 20 km 4 x 7.5 km relay 12.5 km pursuit 15 km mass start*	5 7,5 km 15 km 4 x 6 km relay 10 km pursuit 12.5 km mass start*		10
BOBSLEIGH and TOBOGGANING - BOBSLEIGH	3 2 Two-man Four-man	2 1 Two-woman		5
- SKELETON	1 Single	1 Single		
CURLING	1 Tournament (10 teams)	1 Tournament (10 teams)		2
ICE-HOCKEY	1 Tournament (12 teams)	1 Tournament (8 teams)		2
LUGE	1 Single	1 Single	1 Double	3
SKATING - SPEED SKATING	11 6 500 m 1,000 m 1,500 m 5,000 m 10,000 m Team pursuit*	11 6 500 m 1,000 m 1,500 m 3,000 m 5,000 m Team pursuit*	2	24
- SHORT TRACK	4 500 m 1,000 m 1,500 m 5,000 m relay	4 500 m 1,000 m 1,500 m 3,000 m relay		
- FIGURE SKATING	1 Individual	1 Individual	2 Pairs Ice dancing	

Continued on next page



Appendix A – Olympic programme, Continued

Sports	Men's events	Women's events	Mixed/open events	Total
SKIING	22	16		38
- <i>CROSS COUNTRY</i>	6 15 km classical / 15 km free pursuit 15 km 30 km 50 km Team sprint 4 x 10 km relay (2 free / 2 classical)	6 7.5 km classical / 7.5 km free pursuit 10 km 15 km 30 km Team sprint 4 x 5 km relay (2 free / 2 classical)		
- <i>SKI JUMPING</i>	3 NH individual LH individual LH team			
- <i>NORDIC COMBINED</i>	3 <u>Individual</u> : ski jumping NH + 15 km cross-country <u>Team</u> : ski jumping NH + 4 x 5 km cross-country relay <u>Sprint</u> : ski jumping LH + 7.5 km cross-country			
- <i>ALPINE</i>	5 Downhill Slalom Giant slalom Super giant Combined	5 Downhill Slalom Giant slalom Super giant Combined		
- <i>FREESTYLE</i>	2 Moguls Aerials	2 Moguls Aerials		
- <i>SNOWBOARD</i>	3 Parallel giant slalom Half pipe Snowboard cross*	3 Parallel giant slalom Half pipe Snowboard cross*		
TOTAL	44	37	3	84

* New events

Programme changes

A review of the sports programme takes place after each edition of the Olympic Games. Applicant Cities should therefore be aware that any modifications to the Olympic Winter Games programme would be voted by the 119th IOC Session in Guatemala City in 2007.



V → Accommodation

Overview

Aim of the chapter

Chapter V gives an overview of an Applicant City's accommodation capacity and portfolio in terms of 3, 4 and 5 ★ hotels. It also investigates a city's plans for media accommodation.



V – Accommodation

14 – HOTELS

- a. State what point of reference you have chosen as the Olympic Winter Games centre in the Applicant City (e.g. Olympic Village, IOC hotel(s), main hotel cluster, Opening Ceremony location...) and explain why.

This point of reference must be used to answer the questions below.

- b. Questions in chapter V require you to categorise hotels according to the internationally accepted star rating system (5 star, 4 star, 3 star, 2 star) described in the Technical Manual on Accommodation.

- G** Provide a statement from your national tourist board, giving the equivalent rating used in your country and a description of the standard of hotel in each category.

- c. Complete Charts 2 A and B indicating the number of hotels and hotel rooms

- within a radius of 0-10km from your chosen Olympic Winter Games centre
- within a 10-50km radius of your chosen Olympic Winter Games centre
- within a 0-10km radius of any competition venue cluster and/or outlying stand-alone venues

- d. Use the following table to indicate average convention rates in 2005 for 3, 4 and 5 ★ hotels and for all room types during the month of the Olympic Winter Games, including breakfast and all applicable taxes.

Please also indicate the source of the information provided.

	Average 2005 convention rates for the months of the Olympic Winter Games		
	3 star	4 star	5 star
Single			
Double/twin			
Suite			

Continued on next page



V – Accommodation, Continued

15 – MEDIA ACCOMMODATION

Media representatives should be accommodated in hotels wherever possible.

Wherever the hotel infrastructure of the Host City is insufficient to cater for the needs of the media, the OCOG must provide a media village (or more than one, depending on the configuration of the Olympic venues).

If you envisage the use of (a) media village(s), please answer questions a. and b.

- a. Describe your concept for the media village(s), as well as your plans for its (their) post-Olympic use.**

- b. Specify who will finance the construction of any media village(s), if applicable.**

Charts 2 A and B – Accommodation

Chart 2 A – Applicant City

- Include all accommodation available within a radius of 0-10km and a radius of 10-50km of your Games Centre (as defined in question 14.a)
- **Please ensure that rooms are not counted twice**
- *Please list apartments according to quality and number of rooms per apartment

Existing accommodation

Type of accommodation	Within a radius of 0-10km of Games Centre		Within a radius of 10-50km of Games Centre		TOTAL	
	Number of hotels	Number of rooms	Number of hotels	Number of rooms	Number of hotels	Number of rooms
5 star hotels						
4 star hotels						
3 star hotels						
2 star hotels						
1 star hotels						
University campus						
Apartments*						
Other <i>(please specify)</i>						

Planned accommodation

Type of accommodation	Within a radius of 0-10km of Games Centre		Within a radius of 10-50km of Games Centre		TOTAL	
	Number of hotels	Number of rooms	Number of hotels	Number of rooms	Number of hotels	Number of rooms
5 star hotels						
4 star hotels						
3 star hotels						
2 star hotels						
1 star hotels						
University campus						
Apartments*						
Other <i>(please specify)</i>						

Charts 2 A and B – Accommodation (continued)

Chart 2 B – Competition venue clusters/outlying stand-alone venues

- Include all accommodation available within a radius of 0-10km of each competition venue cluster outside the Applicant City or of each outlying stand-alone venue
- **Please ensure that rooms are not counted twice**
- *Please list apartments according to quality and number of rooms per apartment

Existing accommodation

Type of accommodation	Within a radius of 0-10km of competition venue cluster/venue	
	Number of hotels	Number of rooms
5 star hotels		
4 star hotels		
3 star hotels		
2 star hotels		
1 star hotels		
University campus		
Apartments*		
Other <i>(please specify)</i>		

Planned accommodation

Type of accommodation	Within a radius of 0-10km of competition venue cluster/venue	
	Number of hotels	Number of rooms
5 star hotels		
4 star hotels		
3 star hotels		
2 star hotels		
1 star hotels		
University campus		
Apartments*		
Other <i>(please specify)</i>		



VI → Transport

Overview

Aim of the chapter

Chapter VI provides an overview of an Applicant City's transport infrastructure, distinguishing between existing, planned and additional infrastructure. It also requires Applicant Cities to indicate distances and journey times between all Olympic venues (competition and key non-competition).



VI – Transport

16 – TRANSPORT INFRASTRUCTURE

Use Chart 3 to indicate:

a. EXISTING TRANSPORT INFRASTRUCTURE

List your existing transport infrastructure (roads and public transport systems):

- Motorways
- Major urban arterial network
- Suburban rail
- Subway
- Light rail

b. PLANNED TRANSPORT INFRASTRUCTURE

List all transport infrastructure developments planned irrespective of your application to host the Olympic Winter Games, and which will have an impact on Olympic site accessibility.

c. ADDITIONAL TRANSPORT INFRASTRUCTURE

List the additional transport infrastructure you feel will be necessary to host the Olympic Winter Games.

For each of the above, specify:

- Length and capacity (number of traffic lanes or rail tracks)
- Location of each infrastructure item by stating where it begins and ends
- How and by whom these will be financed (if applicable)
- Construction timelines (if applicable)

Please differentiate between transport infrastructure within the city boundary and from the city boundary to outlying venues.

Continued on next page



VI – Transport, Continued

17 - AIRPORT

- a. Which is the main international airport you intend to use for the Olympic Winter Games?
State your reasons.
- b. Which other airports do you intend to use for the Olympic Winter Games?
State your reasons.
- c. For each airport you intend to use, please indicate capacity (number of runways, number of gates, passenger terminal capacity), distance to the city centre and existing, planned and additional public transport links to the city centre.

18 - MAPS B

Complete the maps requested in question 12 as follows:

Superimpose your city's transport infrastructure, as listed in Chart 3, on Maps B, B1, B2 etc.

Please label each infrastructure item on the map with the unique number attributed to it in Chart 3 and observe the following colour code:

- **BLUE** Existing infrastructure
- **GREEN** Planned infrastructure (irrespective of the Olympic Winter Games)
- **RED** Additional infrastructure required for the Olympic Winter Games

Should your main international airport not appear on this map, please use an arrow to indicate its direction and the additional distance to the airport.

The following graphic standards should be used on Map B to represent your infrastructure:

Infrastructure	Motorways	Major urban arterial network	Suburban rail	Subway	Light rail
Existing					
Planned					
Additional					

Continued on next page



VI – Transport, Continued

19 – TRANSPORT CHALLENGES

What current and future (2014) major transport challenges do your city and region face?

What general transport and mobility concepts do you propose in order to address:

- **Olympic constituents’ transport needs, in particular athlete and media transport?**
- **Olympic spectator, workforce and volunteer mobility demands?**

20 – DISTANCES AND JOURNEY TIMES

Complete Chart 4, indicating all distances in kilometres and 2005 journey times in minutes by the most appropriate bus route.

If a rail connection is available, add rail journey time in parentheses (rail).

Chart 3 – Existing, planned and additional transport infrastructure

- The infrastructure items should be listed in numerical order with a unique colour-coded number as shown in the table
- Please note that all infrastructure items listed should appear on Map B with the unique number attributed to it in Chart 3
- Please identify the location of each infrastructure item by stating where it begins and ends

Type of transport Infrastructure (Motorways, major urban arterial network, suburban rail, subway, light rail public transport systems)		Location, length (km) + capacity (n° of traffic lanes or tracks)		Construction/upgrade			Source of financing (Public/private/joint)
		Within city boundary	From city boundary to outlying venues	Body responsible	Construction date	Date of upgrade (if completed)	
EXISTING	①						
	②						
	③						
	④						

Type of Transport Infrastructure (Motorways, major urban arterial network, suburban rail, subway, light rail public transport systems)		Location, length (km) + capacity (n° of traffic lanes or tracks)		Construction			Source of financing (Public/private/joint)
		Within city boundary	From city boundary to outlying venues	Body responsible	Start	End	
PLANNED	⑤						
	⑥						
	⑦						

Type of Transport Infrastructure (Motorways, major urban arterial network, suburban rail, subway, light rail public transport systems)		Location, length (km) + capacity (n° of traffic lanes or tracks)		Construction			Source of financing (Public/private/joint)
		Within city boundary	From city boundary to outlying venues	Body responsible	Start	End	
ADDITIONAL	⑧						
	⑨						
	⑩						

Chart 4 – Distances and journey times in 2005

- All distances must be given in kilometres
- All times must be given in minutes and for average journey times by bus
- Provide in brackets journey times and mode of transport for any alternative means of transport available for a particular journey, if applicable at Games-time
- If your project includes any other villages for athletes, please include it/them in this table.
- If there is more than one competition venue for a sport/discipline/event please create new lines in the table as needed.
- If the IBC and MPC are in separate locations, please list them separately in the table

All distances in km and journey times in minutes and by bus	Gateway international airport		Main hotel area		Athlete accommodation				Olympic Stadium		Media Accommodation (please specify)		MPC/IBC	
	Km	Min.	Km	Min.	Olympic Village		Any other village for athletes		Km	Min.	Km	Min.	Km	Min.
					Km	Min.	Km	Min.						
Gateway international airport														
Main hotel area														
Olympic Village														
Any other village for athletes														
Olympic Stadium														
Media Accommodation														
MPC/IBC														
Biathlon														
Bobsleigh/luge														
Curling														
Ice Hockey														
Speed skating														
Short track speed skating														
Figure skating														
Cross country skiing														
Ski jumping														
Downhill skiing														
Speed event (men)														
Speed event (women)														
Technical event (men)														
Technical event (women)														
Freestyle skiing														
Snowboarding														



VII → Security

Overview

Aim of the chapter

Chapter VII outlines the security measures envisaged at Games-time.



VII – Security

21 – RESOURCES AND CHAIN OF COMMAND

- a. Who will have ultimate responsibility for security during the Olympic Winter Games?
- b. What security resources do you plan to provide for the Olympic Winter Games (human resources – public and/or private sector – and technology)?
- c. Does legislation in your country permit an effective single management structure, whatever the provenance of the human and technical resources to be used?

Would your government be willing to implement new laws in order to achieve an efficient structure and a security operation that is appropriate to the special circumstances of the Olympic Winter Games?



VIII → General conditions and experience

Overview

Aim of the chapter

Chapter VIII provides general background information on the Applicant City in terms of demographics, weather and environmental conditions. It also draws a picture of the experience of the Applicant City in hosting international sports events.



VIII – General conditions and experience

22 - POPULATION

State the following current population, as well as estimated population in 2014:

- City
- Region
- Country

23 - ENVIRONMENT

- a.** Provide an assessment of current environmental conditions in your city/region.
- b.** Provide details of ongoing environmental projects and their organisation.
- c.** Provide an assessment of the environmental impact of staging the Olympic Winter Games in your city/region.
- d.** Have environmental impact studies been carried out on any of your proposed venues and does legislation in your country require you to carry out environmental impact studies? If so, at what stage of planning?

Continued on next page



VIII – General conditions and experience, Continued

24 – METEOROLOGY

Complete Charts 5.1, 5.2 and 5.3.

25 – EXPERIENCE

What experience have you had in hosting international sports events and multi-sports events?

List a maximum of ten major events over the last ten years, indicating dates.

Charts 5.1 to 5.3 – Meteorology

Chart 5.1 – Temperature, humidity and wind

	Temperature			Humidity			Wind (general tendencies)	
	Minimum	Maximum	Average	Minimum	Maximum	Average	Direction	Strength
9 a.m.								
12 noon								
3 p.m.								
6 p.m.								
9 p.m.								

Chart 5.2 – Precipitation, fog and snow depth

Precipitation (Number of days)		Fog (Number of days of fog during period of Games)	Snow depth (In cm during period of Games)		
Annually	Period of Games		Minimum	Maximum	Average

Chart 5.3 – Altitude

Altitude in metres		
City	Mountain resorts	Other sites where significant differences exist



PART 3 → Instructions

Overview

Introduction This part contains precise instructions on how Applicant Cities must present their Application Files.

Contents Part 3 contains the following chapters:

Chapter	See Page
3.1 Application File instructions	95
3.2 Checklist	101





3.1 → Application File instructions

Overview

Introduction This chapter provides clear instructions on how Applicant Cities must present their Application File.

Applicant Cities are required to respond to 25 questions and provide three guarantees.

The presentation of replies should be as simple and economical as possible (the IOC is interested in the facts, not the presentation).

Right of refusal	The IOC reserves the right to refuse any file which does not comply with the presentation requirements.
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Contents This chapter contains the following topics:

Topic	See Page
3.1.1 General presentation and layout	96
3.1.2 Maps	97
3.1.3 CD ROM instructions	99



3.1.1 General presentation and layout

Format A4 (21cm x 29.7cm), vertical presentation.

Presentation Simple, soft-cover and glued binding. Loose leaves and binders not accepted.

Languages The Application File must be bilingual English and French.

Layout For the answers to each of the questions, the French text shall be presented on the left-hand page and the English text on the right-hand page.

Exceptions to this are the cover pages and all maps: these pages will be bilingual.

Each language may be presented in full page layout or in two columns in vertical format:



Number of pages The answer to each question shall be limited to one A4 page (one page French, one page English), plus one page for each of the appendices requested.

Maximum number of pages (excluding cover pages and appendices):

50 = 25 French + 25 English

Appendices All charts and maps are to be presented together at the back of the Application File as appendices.



3.1.2 Maps

Maps

Applicant Cities are required to provide two project maps (Maps A and B) as well as a number of cluster maps (Maps B1, B2, B3 etc.), as applicable. All maps shall be no larger than A3 format (folded or double page).

For maps A and B, the basic map is the same. It is the information you are asked to superimpose on the map that changes.

The basic map should be a recent map of your city/region, on which the scale is clearly marked.

Map A

No colour coding required.

Maps B (B, B1, B2...)

The following colour code should be used for these maps:

- BLUE existing infrastructure
- GREEN planned infrastructure (for which contracts have already been signed)
- RED additional infrastructure required to host the Olympic Winter Games

Map description	INSTRUCTIONS
Concept map (<u>Map A</u>)	<ul style="list-style-type: none"> • No larger than A3 (folded or double page) • Bilingual • Indicate graphic scale used • Indicate North arrow • Indicate legend • Should your main international airport not appear on this map, please use an arrow to indicate its direction and the additional distance to the airport.
<ul style="list-style-type: none"> • Venue location and transport infrastructure - <u>Map B</u> • Venue location and transport infrastructure <u>cluster maps</u> - Maps B1, B2, etc. (as applicable) 	<ul style="list-style-type: none"> • No larger than A3 (folded or double page) • Bilingual • Indicate graphic scale used • Colour-coded (existing, planned and additional) • Use the graphic standards provided in chapter VI to represent different types of transport infrastructure • Label each infrastructure item on the map with the number attributed to it in Chart 3. • Should your main international airport not appear on this map, please use an arrow to indicate its direction and the additional distance to the airport. • Indicate legend • Indicate North arrow

Continued on next page



3.1.2 Maps, Continued

Sport pictograms

The IOC hereby authorises Applicant Cities to use Salt Lake City's pictograms, on condition that no commercial use will be made of the pictograms and that they are used solely to illustrate your competition venues.



Aerials



Moguls



Biathlon



Nordic combined



Bobsleigh



Pairs ice dancing



Cross country



Short track



Curling



Skeleton



Down hill



Ski jumping



Figure skating



Slalom



Giant slalom



Snowboard



Ice hockey



Speed skating



Luge

SLOC pictograms will be sent to Applicant Cities in electronic format.



3.1.3 CD ROM instructions

Quantity

Applicant Cities are required to provide the IOC with **30 CD ROMs**, in addition to their Application Files, containing the following documents:

- **Electronic version of your Application File (.pdf)**
- **Maps A, B, B1, B2 etc. (.jpg)**
- **Applicant City logo - colour and black and white (.jpg)**





3.3 → Checklist

Checklist of documents to be submitted to the IOC

The following table gives a summary of all documents to be submitted to the IOC:

Date	Documents to be submitted	Quantity	✓
Mid-August	• Signed Candidature Acceptance Procedure	1	
	• Payment of candidature acceptance fee (USD 150,000)	-	
1 February 2006	• Application File	80	
	• Guarantee letters (originals)	3	
	• CD ROMS (see CD ROM instructions - 3.1.3)	30	

